

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
MAY 14, 2025
MEETING MINUTES

The Hanover Township Board of Commissioners conducted a public meeting on May 14, 2025, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:25 pm.

PRESENT: Chairman George Andrejko, Vice-Chairman Jeffrey Lewis, Commissioners: Albert Bagusky, George Bowers, Joe Howanitz, William Howatt, Ronald Krushnowski.

ANNOUNCEMENT – An Executive Session of the Board was held prior to this meeting to discuss personnel items.

Janice Schmidt (Loomis Park) – inquiring into the paving of Loomis Road and the traffic signal at the intersection of Dundee Road and Sans Souci Parkway.

SECRETARY’S REPORT

Motion by Lewis secc. Bowers that the Secretary’s Report for the month of April 2025 be accepted and filed. The report indicated that an Executive Session of the Board was conducted on April 9, 2025, to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

MANAGER’S REPORT

Motion by Lewis secc. Bowers that the Manager’s Report for the month of April 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

DEPARTMENT REPORTS

Motion by Lewis secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of April 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

MINUTES OF MEETING OF APRIL 9, 2025

Motion by Lewis secc. Bowers that the minutes of the meeting of April 9, 2025, be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

LIST OF BILLS

Motion by Lewis secc. Bowers that the list of bills for April 2025 be ratified and approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

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COMMUNICATIONS

Motion by Lewis secc. Bowers that the communications for the month of April 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

TREASURER’S REPORT

Motion by Lewis secc. Bowers that the Treasurer’s Report for the month of March 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

HIRING – TEMPORARY LABORERS

Motion by Lewis secc. Bowers that Nicholas Havey, Sean Burridge, Daniel Fuller, Dylan Mislivets and Aiden Geisinger be hired as temporary laborers in the Public Works Department effective May 15, 2025 to June 11, 2025 at a rate of \$17.50 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis secc. Bowers that Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Cayden Schiel, Jeff Sabecky and Ray Masher be hired as temporary, as needed, drivers in the Hanover Township Fire Department Headquarters effective to May 14, 2025 to June 11, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

HIRING – SUMMER LABORERS

Motion by Lewis secc. Bowers that Todd Kolbicka and Dylan Martinez be hired as temporary laborers in the Public Works Department effective May 15, 2025 to June 11, 2025 at a rate of \$16.00 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis secc. Bowers to approve Invoice No. H25004 in the amount of \$1,573.00 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

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INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis secc. Bowers to authorize the payment of Township Engineer Borton Lawson invoices for various projects in the amount of \$14,617.40. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – ED KRASAVAGE CONSTRUCTION INC.

Motion by Lewis secc. Bowers to approve the invoice from Ed Krasavage Construction Inc. in the amount of \$5,780.00 for storm pipe repair on the Sans Souci Parkway and the Township Secretary is authorized to seek reimbursement from the WVSA Municipal Sewer Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

INVOICE – MICHAEL BLAZICK, ESQUIRE

Motion by Lewis secc. Bowers move to approve the invoice from Michael Blazick, Esquire in the amount of \$7,500.00 for review and revisions to the Civil Service Commission's Rules and Regulations. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPROVAL – RESOLUTION NO. 015-2025

Motion by Lewis secc. Bowers to approve Resolution No. 015-2025 for the waiving of compensation for Commissioner Joe Howanitz as presented. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. ABSTAIN: Howanitz
MOTION CARRIED

APPROVAL – RESOLUTION NO. 016-2025

Motion by Lewis secc. Bowers to approve Resolution No. 016-2025 for the authorization to apply for a Greenways, Trails and Recreation Grant in the amount of \$250,000.00 as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPROVAL – ORDINANCE NO. 002-2025

Motion by Lewis secc. Bowers to approve Ordinance No. 002-2025 amending the Hanover Township Zoning Ordinance for definitions of terms as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

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APPROVAL – ORDINANCE NO. 003-2025

Motion by Lewis secc. Bowers to approve Ordinance No. 003-2025 amending the Hanover Township Zoning Ordinance for .50 acres of land on Fellows Avenue from R-2 to C-1 as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPROVAL – ORDINANCE NO. 004-2025

Motion by Lewis secc. Bowers to approve Ordinance No. 004-2025 amending the Hanover Township Zoning Ordinance for 2.4 acres of land on the northwesterly corner of Elm Street and the Sans Souci Parkway from R-2 to C-2 as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

*****TABLED*** – ORDINANCE NO. 005-2025**

Motion by Lewis secc. Bowers to table Ordinance No. 005-2025 amending the Hanover Township Zoning Ordinance for 12.9 acres of land on the northerly side of the Sans Souci Parkway and the southerly and northerly side of Parkway Hill Drive and the westerly side of a section of Red Fox Road from R-2 to C-2 as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

APPROVAL – ORDINANCE NO. 006-2025

Motion by Lewis secc. Bowers to approve Ordinance No. 006-2025 for the franchise agreement between Hanover Township and Service Electric Cable Company as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

AGREEMENT – WYOMING VALLEY SANITARY AUTHORITY

Motion by Lewis secc. Bowers to approve the cooperative contribution to the Wyoming Valley Sanitary Authority in the amount of \$31,912.50 for the Diversion Chamber #1 Improvement Project. This serves the Solomons Creek Interceptor and will be paid from the Sewer Fee Agreement with Hanover Township and W-B Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

NOTICE OF AWARD – 2025 MANHOLE REHABILITATION GRANT PROJECT

Motion by Lewis secc. Bowers move to approve the Notice of Award to Mr. Rehab in the amount of \$31,912.50 for the 2025 Manhole Rehabilitation Grant Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

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INVOICE – CENTRAL CLAY PRODUCTS, INC.

Motion by Lewis secc. Bowers to approve the invoice from Central Clay Products, Inc. in the amount of \$3,260.70 for storm pipe repair on Lincoln Drive and the Township Secretary is authorized to seek reimbursement from the Stormwater Municipal Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.
MOTION CARRIED

TAX ANTICIPATION NOTE REPAYMENT

Motion by Lewis secc. Bowers move to approve the transfer of \$450,000.00 from the General Fund to the Capitol Fund for repayment of the 2025 Tax Anticipation Note which was self-funded for 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

NOTICE OF AWARD – 2025 COG MILLING PROJECT

Motion by Lewis secc. Bowers to approve the award of the 2025 COG Milling Project to M&J Excavation for the lowest bid of \$131,683.50. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

ADJOURN

Motion by Lewis secc. Bowers to adjourn the meeting at 7:17 pm.
On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED

Jennifer Dukes
Township Secretary